

NORTH FORK POOL, PARK AND RECREATION DISTRICT
January 20, 2025– 6:00PM
Location: District Office at 333 Miner’s Way, Hotchkiss CO 81419

BOARD MEETING AGENDA

This agenda is preliminary and may be amended by vote of the Board at the meeting.

- I. Call to Order**
- II. President’s Review of Agenda**
- III. Roll Call & Excuse Absent Board Members**
- IV. Approval of Last Meeting’s Minutes**
- V. Pay Bills**
- VI. Public Appearance –**
- VII. Presentation of Staff Reports**
 - Program Coordinator – Max Heepke:
 - i. Coordinated with Hotchkiss Home Plate to complete Sports Engine registration form for spring baseball/softball season.
 - ii. Initiated spring soccer registration.
 - District Administrator – Stephanie Bureau
 - i. Inventory of all District assets, used for more than a single season, underway using software application Asset Tiger.
 - ii. Completed Worker’s Comp Audit.
 - iii. Initiated request to engage Maggard & Hood for District’s statutory audit exemption request.
 - iv. Updated website content:
 - Completed new page of “History” with District’s activities/events with photos
 - Added new page “New Recreation Program Ideas” (eligibility criteria + form)
 - Added new page “Requests for Recreation Facility Aid” (eligibility criteria + form)
 - Added content “Requests for Grant Sponsorship, Grant Partnership, Grant Management or Grant Support”
 - Committee Reports (no activity this month)
- VIII. Old Business**
 - Miners Trail – Sven
 - Flood mitigation – Sven & Becky
 - MOU with Nature Connection – awaiting confirmation of approval from revised MOU from Jess Finnigan.
 - Hotchkiss Home Plate – updated MOU counter signed, HHP agreed to pay requested fee of 10% of annual Sports Engine software for registration, Board will review response to request for Usage Fee.
- IX. New Business**
 - Statutory requirements for first Board meeting of year:
 - i. Confirm contents of 2025 Transparency Notice
 - ii. Resolution 2025-01 Designate Posting Location for District’s 24-Hour meeting notices
 - Selection of new District Administrator (Cally Gallegos, Dan Ihnot)
 - Election:
 - i. Resolution 2025-02 Appoint DEO and Authorize Election Cancellation
 - ii. Self-Election forms distributed (Becky, Michelle, Dan are eligible for new term)
- X. Marketing**
- XI. Treasurer’s Report**
- XII. Next Meeting – February 17**
- XIII. Adjourn**