

**North Fork Pool, Park and Recreation District**  
**Board Meeting Minutes**  
**May 16, 2022**

The Board of Directors of the North Fork Pool, Park and Recreation District (NFPPRD) met in person on Monday, May 16, 2022

**Board Members Present:** Kathryn Oxford, Sven Edstrom, Kim Egging, and Sara Sharer

**Others Present:** District Administrator Lenore Cambria, Board Clerk Niki Richardson, Incoming Board Members Becky Ela, Michelle Pagone & Daniel Ihnot

The meeting was called to order at 6:07 p.m.

**Review of Agenda:** The agenda was reviewed and approved.

**Excuse Absences:** A motion was made by Sara Sharer to excuse Ken Butcher. 2<sup>nd</sup> by Kim Egging. Motion passed

**Approval of Minutes**

Motion to approve the minutes of April 18, 2022 – Sara Sharer made a motion to approve minutes as amended. 2<sup>nd</sup> – Kim Egging. The motion passed.

**Pay Bills**

Sara Sharer made a motion to pay the bills as presented. 2<sup>nd</sup> – Sven Edstrom. The motion passed.

**Public Appearance** – Esther Koontz and Elaine Wood - HYSA Board Members Hotchkiss Youth Soccer Association.

Esther and Elaine returned with more details about the requested purchase of goals and storage sheds, as well as descriptions of all the jobs needed to run the soccer league which they are hoping the District will absorb. They estimate that the activities take about 63 – 93 hours per season (two seasons per year.) The positions include registration, treasurer, coach coordinator, referee coordinator, field set-up and prep (which would add extra hours seasonally. Kris Crawford has been doing this for pay and is interested in continuing to do that.)

Sven made the point that if it was run by a paid person, we could add more activities. Esther listed camps, tournaments, promotion.

Also note that this is just the hours for HYSA program. The Paonia Youth Soccer Association could have additional hours for a potential coordinator, but so far have not made that request. Also, Paonia games are held on Volunteer Park's fields which are owned & managed by Delta County and are not in our District.

Youth soccer Fall Season prep starts in July, games start when school starts for 7 weeks then there is a "play-day" which is like a tournament but is not a sanctioned tournament.

Elaine said that there is a Board Member from HYSA who may be interested in applying for the position.

Sara made a motion to purchase the goals with the wheels and delegate further research on the shed to Lenore. Sven will send Lenore a contact at Overholt. Kim 2<sup>nd</sup>. The motion passed.

Regarding the position, a special board meeting should be called to discuss the position. Lenore has a call in to Bill Heddles to see what they pay their program coordinator. Michelle said that you want to

make sure the person we hire has a back-up person because they'll burn out. Sara suggested we just take it sport-by-sport, adding duties and sports a bit at a time.

A special Board Meeting will be set for Monday, June 13.

### **Pool Report**

- Pool Painted with Nick, Irrigation pump seal fixed, Various fixes done in pumphouse and restrooms.
- Pool Passes to Board Members, Crystal attended Lifeguard Certification Trainer Course in Ft. Collins & passed, Mary & Crystal are working on swim lesson instructor detail for each level & scheduling lifeguards, Mary Smith got swim lesson registration and season pass purchases online. Schedule of training set up for lifeguards and WSI's. Brochures out, Schedule for pool opening and closures in Summer, Mary Smith summarizing income received via credit card payments for Quickbooks. They will also do some in-service training and team-building days at the pool.

### **Old Business**

- Soccer requests for goals and Storage Shed – HYSA – *see above at Public Appearance.*
- Soccer Association request for coordinator position to take over soccer association duties – *see above at Public Appearance.*
- Update on Skatepark MOU with Town of Paonia. Bo Nerlin and Jay Canode and Lenore Cambria met to decide next steps for the new skatepark. We now have the MOU for the existing skate park signed by the Paonia Town Administrator. Bo is creating an agreement between us and the Town of Paonia, that the NFPPRD will administer the grants for the new skatepark, with the understanding the Town of Paonia has promised and set aside a piece of land for the build. Lenore Cambria will keep track of her time so if it is exorbitant, we can go back to the Town of Paonia and ask for some compensation. We receive \$2,000 annually from the Town to manage the tennis courts at Apple Valley Park to help defer maintenance costs.
- Decision for painting all pools in the Fall. 50% Down-payment and reservation for painter has to be made soon. Chris wants to wait until we see how this painting does from summer wear. We may not need new paint for 2 years. The paint to do this quick fix cost \$3,900 and time and supplies were an additional expense. (Total maybe \$8,000). Our quick fix was 4 coats. The professional painter will do 4 coats.

Sara suggested we hold off until after the season to make a decision about professional resurfacing.

Sven made a motion to award Chris Straub and Nick Cambria bonus of \$500 each for thanks and hazard pay for going above and beyond on the pool. 2<sup>nd</sup> by Sara. The motion passed.

### **New Business**

- Thanks to Outgoing Board members – Kathryn Oxford, Kim Egging, Ken Butcher
- Swear in New Board – Dan Ihnot, Michelle Pagone and Becky Ela
- Election of Board positions. The following slate were nominated. Motions were made and passed.
  - President – Sara Sharer
  - Vice President – Sven Edstrom
  - Treasurer – Daniel Ihnot
  - Secretary – Rebecca Ela

- Check signers bank signature cards ASAP. Lenore listed the positions available, and members decided who would do which positions. All members are willing and available. It was decided that Ken Butcher, Kim Egging and Kathryn Oxford will be removed from the signature card and that the following members will become signers:

- Sven Edstorm
- Rebecca Ela
- Daniel Ihnot
- Michelle Pagone
- Sara Sharer, continuing as a signer
- Lenore Cambria, continuing as a signer

- Camping in parking lot - Sven presented that it might be interesting to open camping opportunities for events. One option would be to do a special use permit for campers to use the Fairgrounds for parking. For events sponsored here at the Rec Dist., possibly occasional overnight stays could happen but we aren't set up as a campground for multiple night stays. Lenore had asked about liability insurance and our insurers aren't in favor of that idea because of alcohol consumption, altercations, and theft. We talked about having a liability waiver for occasional overnight camping. Sara noted impact on bathrooms and trash. Becky suggested we invite the Hotchkiss Police Chief Scott Green to come talk to us about camping at the next meeting.

- Action Plan Next Steps. Monday, June 20<sup>th</sup> meeting. Niki will organize the notes into manageable form by June 13<sup>th</sup> for the Board to discuss.

- Review 2022 Existing Budget Lenore presented the budget to the new members

- Proposed solution to equitable wages between positions. This year we had trouble finding swim instructors from the lifeguard pool because they make more money as lifeguards. Lenore determined that she will pay lifeguards who are also instructors the higher wage of the 2 positions. WSI and lifeguards are still paid on a scale according to their seniority as well. ALL senior lifeguards will be paid the same whether it is their first year or the fourth year.

### **Administrator's Report**

- SDA Award Nominations were Due 5/13.

- CTF (Lottery) Annual report for 2021 done

- Reimbursement for Lifeguard Trainer Course + Expenses

- Fender Crew making hard covers for shade on bleachers Adam Camacho from Redemption Mill donating lumber

- Greg Hostetler has already season

- Motorcycles tearing up parking lot – Pickup truck backwards through parking lot reported to police.

- Update on Miners Trail. There is an engineer working on stage 2-5 which includes a bridge 50 yards down river from the highway bridge. Phase 1 goes from here to River Ridge Road which will not go on the Short ditch. Instead, property owners have favored an easement through private property.

- Update on Bridge St. & Hwy 92 re-pavement. They will be working on Bridge St. for 6 weeks starting this week. After July 4<sup>th</sup> they will work on Hwy 92 from Hotchkiss to Crawford. We will be informing our pool patrons of these delays for classes. We need to write a letter of support to lower speed limit.

- SDA Board Member Workshop – June 14th in Montrose 8 – 12:30 \$30/person - Lenore suggests new board members attend because you learn so much about all things pertaining to Special Districts.
- Path dirt delivered- Jake Tribble put more on paths around softball fields.
- Niki & Lenore working on website compliance HB21-1110
- SB21-088 Compliance, Holds Public Entities Liable for sex offenders offending on your property. Sara wondered if we should check with Bo about doing background checks

**Marketing – Niki Richardson**

Ads & press releases

Cedaredge Visitor Guide, Shopper Local Living Guide.

**Treasurer’s Report** – Dan presented the financials. Good job, Dan!

Meeting was adjourned at 8:45 p.m.

Respectfully submitted, Niki Richardson, Board Clerk

Approved: \_\_\_\_\_ Dated: \_\_\_\_\_