

**NORTH FORK POOL, PARK AND RECREATION DISTRICT
BOARD MEETING AGENDA
June 19, 2023– 6:00PM
In Person**

Please Note: This agenda is preliminary and may be amended by vote of the Board at the meeting.

- Call to Order**
- President's Review of Agenda**
- Excuse Absent Board Members**
- Approve Minutes**
- Pay Bills**
- Public Appearance**

- Madeline Sorkin - Professional Rock Climber wishing to introduce herself to the Rec District Board, advocating climbing wall at Teen Center in Paonia.
- Morgan MacInnis - Trustee Town of Paonia, attending to observe meeting.

Staff Reports

- Chris Straub-Facilities Manager - Pool, wader and therapy tub filled, chemicals balanced, locker rooms and guard office cleaned and readied for the season. Sprinklers required a great deal of attention due to on-going impact of 2022 flood. Prairie dogs are a significant issue in upper soccer field. A single treatment is not sufficient. A lightning strike on 5/26 impacted electricity flow to our grounds. It scorched our pool motor. We've ordered a new motor to have a back up should the existing one fail. Nearly immediate recognition of the issue mitigated potential impact to more pool equipment and could have impacted pool opening date. The same storm blew down the fence surrounding the dumpster adjacent to the pool. 2 panels survived but are ready to fall down so the fence surround will be rebuilt. Materials are on the way. Stephanie will consult with insurer to determine if we can submit claim without impact to rates.
- Mary Smith-Pool Manager - Pool Manager Report – 16 Lifeguards on-boarded and certified week of May 30th. Pool opened to public on June 3rd. Attendance to date is 1300 patrons. Activities and public interaction in the first 2 weeks of the pool season prompted elevating several items to the Board for policy consideration. Presented under new business. Managed start of Swim Aquatics club as Max is on vacation. Program well attended.
- Max Heepke-Program Coordinator - Program Coordinator report – Session 1 swim lessons completed on June 15th. Session 2 begins June 19th. Community support yielded 6 full scholarships from Peace Circle. Nature Connection and Judy Coyle also donated funds supporting scholarships. Attended Trail Crew Leader training. Pursuing Elevate grant for \$10,000 to revitalize beach volleyball court on Rec District campus. Grant application due June 30th.
- Stephanie Bureau-District Administrator - Board election filings were finished. Completed activities around pool opening, a lot of expenditures for chemicals, mats, cleaning supplies. Reviewed and adjusted personnel policies in accordance with recent statutes and end of National Health Emergency (COVID-19). Developed personnel policy in support of SB23-172 protections against discriminatory employment practices. Onboarded lifeguard staff and successfully trialed a new software application for scheduling and time tracking for all employees called Connecteam. App supports inter team communication, reducing District's need to inspect employee's personal phones for texts. We are now using Connecteam for employee expense reimbursement requests, a suggestion box (recommended HR item), an anonymous reporting form for any type of harassment, work place bullying, etc. Activities for next period include completing transition of signers on all accounts and credit card, reconfiguring District Office to provide desk for Pool Manager, Reviewing existing policies to determine necessary adjustments or additions. Review website for necessary updates and coordinate with Niki to complete.

Old Business

- Rebecca Ela, Scott Shishim, Sven Edstrom & Stephanie - Recap of SDA training seminar on June 13th. Role of Board Members and Officers.
- Sven - Update on tractor purchase (refer to Decision Sheet).
- Stephanie -Resod Fender field - Paonia Soil donation + purchase completed. Chris is assisting with getting soil into District yard. Baseball regular season is over but All Stars games starting. Fields will be in use until August.
- Stephanie -Per Board request, investigated District's eligibility for Silver Sneakers program. We do not qualify as we do not offer at least 10 resistance training machines.
- Stephanie -Update on SB-303. SDA wants to see property tax management retained at local level. Bill is under appeal, on its way to Supreme Court. Bill will be on statewide ballot if upheld by Supreme Court.
- Sven, Stephanie - Flood Mitigation Plan Update is we completed application to be included in Delta County Hazard Mitigation program for future events. Joining the program does not result in retroactive funding/consideration.

Sven - Miner's Trail update, per Commissioner Koontz, \$550,000 for Segments 1 and 2 awarded from a CDOT grant. We are hosting the next meeting on August 11th from 3:00 – 4:30 pm. Members will likely walk over to overflow parking to review options.
Sven - Update on solar shade structures.
Sven - Update on roofing replacement project
Mrs. Cambria & Stephanie - Skatepark & Tennis Court relationship with Town of Paonia Review

New Business

Mrs. Cambria - Recreation District bank accounts (review of funding for each and what is paid from each). Review/confirmation of Rec District fund security, FDA & Public Deposit Protection Act. Impact of SB-303 on planned spending.
Stephanie - Refer to Decision Sheets
--Adopt policy allowing Emergency meetings;
--Adopt policy regarding Board Member compensation;
--Adopt policy regarding monitoring employee email and text communications;
--Adopt policy for disposal of personal identifying information;
--Consider policy for 'swim wear' attire at pool;
--Create guidelines for pool closure on holidays, also consider impact to swim lessons;
-- Adopt policy (tabled at May meeting) regarding pay out of accrued Paid Sick Leave.

Marketing

Niki Richardson - Master Plan updates

Treasurer's Report

Daniel Ihnot

Report from the Board or the Clerk

When people contact you wishing to appear before the board, please have them contact the office to be placed on the agenda. It is helpful for them to identify the subject so that we may have some information on the subject in advance for the board. Also, indicate if it is not an emergency, we may limit the discussion to 5 minutes and elect to carry on the discussion under old business at the next board meeting.