

**NORTH FORK POOL, PARK AND RECREATION DISTRICT**  
**December 9, 2024– 6:00PM**  
**Location: District Office at 333 Miner’s Way, Hotchkiss CO 81419**

**BOARD MEETING AGENDA**

*This agenda is preliminary and may be amended by vote of the Board at the meeting.*

- I. Call to Order**
- II. President’s Review of Agenda**
- III. Roll Call & Excuse Absent Board Members**
- IV. Approval of Last Meeting’s Minutes**
- V. Pay Bills**
- VI. Public Appearance –**
- VII. Presentation of Staff Reports**
  - Aquatics Manager – Mary Smith: completed Lifeguard Instructor training course in Lakewood, CO.
  - Facilities Manager – Chris Straub
    - i. Flood mitigation projects – soccer and baseball fences moved, replacement of soccer field irrigation started but delayed due to weather
    - ii. Therapy pool and wader pool consultations completed – awaiting schedule from selected contractor.
  - Program Coordinator – Max Heepke: Paonia Skatepark
  - District Administrator – Stephanie Bureau
    - i. Inventory of all District assets, used for more than a single season, underway using software application Asset Tiger.
    - ii. Completed remediation to Board Minutes for 2023 & 2024 to ensure PDF compliance with accessibility standards.
    - iii. District Administrator job opening posted locally and nationally on INDEED.
    - iv. Annual Performance appraisals for year-round employees completed.
    - v. Per Section 32-1-306, C.R.S. letter stating no changes to district boundaries filed with Division of Local Government, County Clerk and Recorder and County Assessor. (Required by Jan 1, 2025).
    - vi. Preparing new information for revisions to reporting Mill Levy Public Information per 39-1-125 C.R.S. (Required by Dec 15, 2024).
  - Committee Reports (no activity this month)
- VIII. Old Business**
  - Miners Trail – Sven
  - Flood mitigation – Sven & Becky
  - Crawford Pickleball Club & Glenda Young – confirm next steps in providing ‘Guidelines when Requesting Recreation Facility or Program Aid by NFPPRD.’
  - MOU with Nature Connection – awaiting confirmation of approval from revised MOU from Jess Finnigan.
  - Hotchkiss Home Plate – revised MOU with recommended annual field(s) usage fee of \$500 and shared cost of 10% of Sports Engine annual subscription cost (\$799) in the amount of \$79.90 conveyed to HHP Board.
- IX. New Business**
  - 2025 Budget
    - i. Resolution 2024-12 Adopt Budget for 2025
    - ii. Resolution 2024-13 Appropriate Sums of Money for 2025
    - iii. Resolution 2024-14 Set Mill Levies for 2025 Budget
  - Year-end Bonus to year-round employees
- X. Marketing**
- XI. Treasurer’s Report**
- XII. Next Meeting – January 20**
- XIII. Adjourn**