

NORTH FORK POOL, PARK AND RECREATION DISTRICT
February 12, 2024– 6:00PM
Location: District Office at 333 Miner’s Way, Hotchkiss CO 81419

BOARD MEETING AGENDA

This agenda is preliminary and may be amended by vote of the Board at the meeting.

- I. Call to Order**
- II. President’s Review of Agenda**
- III. Roll Call & Excuse Absent Board Members** – Dan is absent
- IV. Approval of Last Meeting’s Minutes**
- V. Pay Bills**
- VI. Public Appearance**
- VII. Presentation of Staff Reports**
 - a. Program Coordinator – Max Heepke
 - i. 89 registrants for Hotchkiss Youth Soccer as of 2/6/2024, with registration closing on 2/18.
 - ii. Planning for Picklefest 2024 ramping up.
 - b. Aquatics Manager – Mary Smith
 - i. American Red Cross Training Provider renewal (3 years) completed.
 - ii. USAA Swim Lesson grant status still pending.
 - c. District Administrator – Stephanie Bureau
 - i. Streamline development of website underway, with a target of early March for release.
 - ii. Interviewed/vetted 3 graphic designers and obtained pricing.
 - iii. Board clerk information provided to three individuals to date.
 - iv. Wage history and wage review within Western CO completed.
 - v. Request Board to define parameters for managing priorities for District operations.
 - d. Committee Reports (no activity this month)
- VIII. Old Business**
 - a. Installation shade structure(s)/solar – still pending completion of electric hook up, property and liability insurance added with additional cost incurred.
 - b. Potential land purchases – Georgeanne Lillie & Family declined purchase offer, not related to price. They authorized us to take necessary action for flood mitigation/water management.
 - c. Additional land acquisition (T.W. Stites) - Sven
 - d. Miners Trail Signage -
 - e. Crawford Multi-Purpose Pavillion update
 - f. Hotchkiss Home Plate update (registration, division of responsibilities, Fender Field replanting)
 - g. 2024 budget documents recorded and distributed as mandated
 - h. Approve policies for Compensation, specifically wage increases, Performance Reviews and Purchasing Policies
 - i. Consider motion to adopt RESOLUTION 2024-07 NFPPRD Policies
- IX. New Business**
 - a. Confirm Quality and Consistency Review for Performance Appraisals
 - b. Review Executive Summary regarding Wage Increases and determine action
 - c. Consider motion to adopt RESOLUTION 2024-08 Pay Bands by Position
 - d. Paonia Skatepark – additional work to protect surface
 - e. Tennis/Pickleball Courts in Hotchkiss
 - f. North Fork High School Grad Night Donation Request
 - g. Select program(s) for 2024
- X. Marketing**
 - Email campaign for 2nd half of January published with Board Member spotlight from Michelle and Scott.
 - Email campaign (February) with introduction to Miners Trail and Friends of Miners Trail.
 - February is American Heart Month.
 - Email campaign (late February) will feature Board Member spotlight from Sven.
 - Niki transferred history of ads/brochures/images/signs and other graphics and social media admin
 - Mary heading booth at North Fork EMS sponsored Health and Wellness Fair on March 23
- XI. Treasurer’s Report**
- XII. Next Meeting** – March 18
- XIII. Adjourn**